



QUALITY, HEALTH AND SAFETY MANAGER

Solitec Limited are a manufacturer of materials handling equipment (OEM) for the dry bulk solids material and powders handling/processing industry. We are a well-established global supplier of high-quality equipment to diverse industry sectors and world renowned 'blue chip' companies that include the petrochemical, pharmaceutical, food and aggregates sectors.

We manufacture high quality, durable, reliable products which continue to deliver value for our customers over its lifetime.

We are proud to be a family business and work as a team, so all our employees feel a sense of inclusion, support and belonging.

Due to our continual growth, we have a new position for a Quality, Health and Safety Manager based in our premises at Blaenavon.

If you are customer focused, solutions orientated and strive for excellence then you could be just what our business is looking for.

The Quality, Health and Safety Manager is responsible for ensuring the highest standards of Health and Safety and quality are maintained. They will be responsible for the Stores Team and all quality and Health and Safety matters.

Our ideal candidate will have a mechanical engineering qualification or demonstrable experience. They will have an IOSH/NEBOSH qualification and sound knowledge of quality management systems.

Candidates are required to have knowledge and experience of machine manufacturing/assembly with understanding of the requirements/expectations of current UK/EC & Global Machinery Directives. Knowledge or demonstrable experience of working with and conforming to the requirements and expectations of the Petrochemical Industries Standards would be advantageous.

The duties of the role are:

- To be the first point of contact for all H&S and Quality issues
- Ensuring the Company's H&S/Quality policies and procedures are adhered to at all times
- Carrying out risk assessments and consider how risks could be reduced
- Carrying out regular site inspections to check H&S policies and procedures are being properly implemented and that the highest standards of quality are maintained at every stage of production.
- Investigating accidents and incidents and producing reports
- Keeping up to date with new legislation and maintaining a working knowledge of all Health and Safety Executive (HSE) legislation and any developments that affect the employer's industry



- Advising on a range of specialist areas, eg fire regulations, hazardous substances, noise, etc.
- Lead in-house training with managers and employees regarding H&S and quality management
- Maintaining the company's ISO 9001 accreditation and implement improvements where identifiable and appropriate.
- Reviewing and preparing quality documentation for release
- Undertaking dimensional checks as and when required within the manufacturing/assembly areas
- Assisting with non-conformance investigations
- Working closely with the manufacturing, design and sales departments, on process validation, control, and procedural improvements.
- Ensuring project level compliances are met and adhered to
- Investigating quality issues, understanding component interaction, driving to root cause and implementing corrective actions.
- Working with suppliers and internal departments to improve the overall end to end process.
- Managing the calibration of instruments used in manufacture, validation, & inspection.
- Developing protocols for inspection and evaluation of data.
- Internal auditing/preparing reports to evaluate effectiveness of quality systems.
- Providing support for customers in terms of complaint handling, customer returns and ongoing quality support.
- Ensuring the inspection/measurement of 'goods in'
- Carrying out first article, interim and final inspection of products as required.
- Undertaking dimensional checks as and when required within the manufacturing/assembly areas.
- Ensuring Quality/inspection paperwork completed as required.
- Ensuring that Quality/inspection procedures are followed.

To succeed in this role, you will need good communication and organisational skills. You will be self-motivated with a desire to set high standards of work performance for yourself and others.

You will be a team player and have the ability to lead, motivate, coach and inspire your team. A positive outlook and 'can do' approach to tasks is essential.

BENEFITS OF WORKING FOR THE ROTOLOK GROUP

- Competitive salary (dependent on qualifications and experience)
- Annual company pay review and individual merit award review
- Overtime available to workshop hourly paid employees
- Basic hours: -
Monday to Thursday 07.30 to 16.00 Friday 07.30 to 12.00
[30 minutes unpaid lunch break each day]
- Generous Bonus Scheme



- Contributory Pension Scheme
- 33 days annual leave (includes 8 days statutory bank holidays) plus our 'Flexible Holiday Trading Scheme'
- Life Assurance Scheme (after qualifying period)
- Income Protection Plan (after qualifying period)
- Employee Support and Perks Package
- Free car parking
- Investment in our employees through learning and development
- Flexible and family friendly policies

We encourage early application as we reserve the right to close this vacancy early if suitable candidates are found. If you would like further information, then please contact, Simon Davies, General Manager on (01495) 790623.

CLOSING DATE: 19 July 2024